

Overseas Student (OS)/Saturday Worker (SW)

-This agreement is for students who live overseas in a time zone that exceeds a 5-hour time difference when compared to CTZ. This is OS status. These same guidelines apply to students who are required to work Saturdays, known as Saturday workers, this is SW status. If a student lives overseas and works on Saturday additional time is not allowed. –

The requirements laid out here are to ensure the following:

- 1) To ensure the students receive proper teaching of God's Word
- 2) To ensure our instructors receive proper consideration for the time they spend preparing, teaching, and grading material for their classes.
- 3) To ensure OABS requirements are met as set forth by the director.

Requirements for this status:

- Students must complete the form in full before the start of the 2nd class of the semester.
- Any student who fails to meet the guidelines of their status will be warned once (1) then the following:
 - o Violating the terms of the agreement once will cause a decrease in your final grade by an entire letter. (Example an A will be dropped to a B)
 - o Violating the terms twice will cause you to be dropped from ALL your courses, not just one.

Allowances in the OS/SW status

1. This status allows the student 1 day (24 hours) of additional time to view the class videos and to complete any work.
 - o All classes must be viewed, and the instructor must be notified of their viewing by Sunday 6 pm CTZ.
 - o Failure to do so will cause the student to violate the OS/SW agreement.
2. Time is based on CTZ and the "OABS Time" tab can be viewed on our website under the "school" tab.
 - o Do NOT tell us you do not know the time as this is not a valid reason.

Student Name:

Student location:

Reason for requesting form:

The student agrees to the guidelines yes or no: